

Plasterdown Grouped Parish Council

Email: clerk@plasterdownparishcouncil.gov.uk

www.plasterdownparishcouncil.gov.uk

9th April 2026

To all Members,

You are hereby summoned to a Council meeting of Plasterdown Grouped Parish Council to be held on **Wednesday 15th April 2026 at 7.30 pm at Whitchurch Community Hall**, for the purpose of transacting the business as detailed below.

Caroline Metcalf

Caroline Metcalf

Parish Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Public Question Time: The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.
4. Receive updates from the Borough and County Councillors.
5. Approval of the minutes of the Council meeting held on 11th March 2026.
6. Previous matters arising from the minutes not listed as separate items on this agenda:
 - Boundary Stones Update
 - Update on restoration of 1843 Whitchurch Parish Map.
7. To consider purchasing new noticeboard for Whitchurch.
8. Review and approve 2025-26 Asset Register.
9. Review and implement Financial Control Checklist.
10. Review the 2025-26 financial report.
11. Review and approve bank reconciliation ending 31st March 2026.
12. Review and sign off Clerk's 2025-26 timesheet.
13. Review and approve insurance renewal for 2026.
14. Planning Applications to consider:
 - Dartmoor - 0076/26 - Application at Ashlands Farm, PL19 9EW
 - Dartmoor – 0059/26 - Application at Land At Sx510730 Little Barn Fields, PL19 9JU
 - Dartmoor - 0107/26 - Application at HECKLAKE HOUSE, PL20 6LG
15. To review the assets held by West Devon Borough Council within the Parish and consider whether to submit request for the transfer of specific assets.
16. Approve the following Accounts for Payment:
 - Clerk's April 2026 salary - tbc
 - Clerk's expenses (stationery/stamps) - £18.91
 - HMRC ending 5 April – (Direct Debit) - £44.40
 - Whitchurch Community Hall hire March 2026 - £32
 - Bere Ferrers Parish Council – Clerk's printing costs - £12.70
 - Easy PC accounts for 2025-26 & 2026-27 – £120
 - DALC/NALC annual subscription - £259.96
 - Devon Heritage Centre – to be confirmed at meeting.
17. Items Raised by Councillors (For information/ brief updates only. No decisions can be made)
18. Correspondence.
19. Agenda items for the Annual Parish Meeting and Annual General meeting to be held on 13th May 2026 at 7 pm at Whitchurch Community Hall.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING